

## **Resolution of IQAC meeting held during the session 2019-20**

During the session 2019-20 two IQAC meeting were held to discuss about different academic and other matters pertaining to college overall development. The minutes of IQAC meeting are as follows.

### **IQAC MEETING HELD ON 05.12.2019**

An IQAC meeting was held on 05.12.2019 at IQAC room of our college which was presided over by Dr Gajendra Adhikary, Principal cum chairperson of IQAC.

After discussing on the agenda of the meeting the following resolution were adopted-

1. After discussing on the draft AQAR placed in the meeting, the convenors of different NAAC subcommittees are requested to keep the related necessary documents of their committees as per the draft AQAR submitted.
2. The cover page and content page of selected publication of faculty members as mentioned in the AQAR should be kept by convenors of subcommittee.
3. College budget should be signed by the CA assigned to our college.
4. Dr Lilabati Choudhury and Prof Kamaleswar Borah were entrusted to take the feedback of the students of final year whose exam will probably held on May,2020.
5. Mr Dhrubajyoti Kalita should be relieved from exam related duty and a new computer operator should be engaged for exam purpose.
6. BMC will publish bulletin after every three months.
7. Educational tour will be organised by each department and report of the tour should be submitted with photos.
8. Renewal of members of IQAC should be done according to IQAC guideline (student representative & guardian representative).
9. Books will be purchased for the proposed science stream of the college .And librarian Dr Kishot Sarmah had given the responsibilities in this respe



Coordinator,  
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## **IQAC MEETING HELD ON 17-06-2020**

An online IQAC meeting was held on 17-06-2020 through Google meet to discuss In order to make the student and take steps to carry out academic activities of the institution particularly students.

The resolution adopted in the meeting are-

1. The meeting decided to take online classes regularly for both major ad general student and all teachers are requested to send the details of their classes taken through college email.
2. The vice principal of the college had been asked to prepare a fresh routine for online classes covering all semester.
3. The meeting also decided to organize webinar and requested each department to organize at least one webinar during the period July and August, 2020.
4. It was decided to organize various programmes so that the students get themselves familiar with the various online video conferencing platforms like Google meet, Zoom meet etc.
5. The meeting also decided to take steps to fill the post of teachers lying vacant in the Assamese department as soon as possible according to the procedure.
6. Admission in the new academic session will be conducted online.



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