

## The Annual Quality Assurance Report (AQAR) of the IQAC

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

DAKSHIN KAMRUP GIRLS' COLLEGE

1.2 Address Line 1

DAKSHIN KAMRUP GIRLS' COLLEGE

Address Line 2

P.O.- Mirza, Dist- Kamrup

City/Town

Mirza

State

Assam

Pin Code

781125

Institution e-mail address

dkgcmirza1988@rediffmail.com

Contact Nos.

03623-230047

Name of the Head of the Institution:

Dr. Gajendra Adhikary

Tel. No. with STD Code:

03623-230047

Mobile:

8638288952

Name of the IQAC Co-ordinator:

Mrs Indrani Devi

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++		2004	03-11-2009
2	2 <sup>nd</sup> Cycle	B	2.34	2016	04-11-2021

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)



1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="x"/>	
University with Potential for Excellence	<input type="text" value="x"/>	UGC-CPE <input type="text" value="x"/>
DST Star Scheme	<input type="text" value="x"/>	<input type="text" value="x"/>
UGC-Special Assistance Programme	<input type="text" value="x"/>	<input type="text" value="x"/>
UGC-Innovative PG programmes	<input type="text" value="x"/>	(specify) <input type="text" value="x"/>
UGC-COP Programmes	<input type="text" value="x"/>	

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="3"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="Nil"/>

2.9 Total No. of members

20 (17+3) (ie Chairperson, Co-ordinator, nominee form local society)

2.10 No. of IQAC meetings held

1

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

Nil

2.14 Significant Activities and contributions made by IQAC

1. The Academic Calendar of the college was prepared and the admission process has been performed smoothly under the supervision of the IQAC.
  2. The IQAC encouraged the faculty members to get involved in research work, 3 of the faculty members have been completed their Minor Research Project of UGC.
  3. Two faculty members have been awarded Ph. D degree.
  4. On 4<sup>th</sup> August, 2017, Dr Hiranya Kumar Nath, Professor Department of Economics and International Business, Sam Houston State University, USA delivered a lecture on "Economic Development of Assam – Myth and Reality".
  5. On 21<sup>st</sup> August, 2017, Dr Shikhamoni Konwar Principal of KHS College, Assam Delivered a lecture on "Charieodeo through the lens of History".
  6. A 5 days training programme (19 June – 23 June, 2018) on "Cutting, Dohi, Fall, Pico and Liquid Embroidery" has been organised jointly by the Women's Cell and the Career Guidance cell of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Vocational courses will be started. Attempts will be made to open 6 months diploma course on Satriya Dance under Gauhati University.	The department of English has organised 30 days spoken English course from 15 June, 2018 all total 38 students have joined in the course.
2. To celebrate important days through out the year.	College Week, Freshers social, World Philosophy Day, Mothers' Day, World Environment Day, College Foundation Day, Anti-Tobacco Day, Annual College Week have been celebrated., Published Annual College Magazine, Wall Magazines, various competition and Sports Activities have been done.
3. To encourage the students in different extension activities.	Various activities have been done under the initiatives of NSS Unit.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management Syndicate  Any  body

Provide the details of the action taken

The AQAR was placed in the Governing Body of the college and it was duly approved on 19-12-2018

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others		2	1	1
<b>Total</b>				
Interdisciplinary		1		
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The parent university looks after the matter considering the current academic trend in national international level.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

N/A

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	7	18		

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
x	1								

2.4 No. of Guest and Visiting faculty and Temporary faculty

4

16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		6	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ol style="list-style-type: none"> <li>1. The institution arrange innovative practices like invited lectures, special talks, group discussion etc.</li> <li>2. Inter departmental faculty exchange programme.</li> <li>3. Educational visit.</li> </ol>
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2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducted by  
Affiliating University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1



2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
PG (Assamese)	12					91.66% (11)
BA (General)	63					82.53% (52)
BA (Major)	83					96.38% (80)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Organised inter departmental faculty exchange programme

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	2
Orientation programmes	
Faculty exchange programme	2
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	1		5
Technical Staff				1

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC felicitates the teachers for their achievements in research. Two faculty members have been awarded Ph.D degree in this session.
2. IQAC encourages faculty members for publication of books and faculty improvement programmes.
3. Duly post various advertisement related to research project, seminar, workshop etc. in the IQAC notice board.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3			
Outlay in Rs. Lakhs	6,35,000/-			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects		UGC (NERO)	6,35,000/-	✓
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from . NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		ICHR			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NA

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level International level

3.22 No. of students participated in NCC events:

University level  State level

National level International level

3.23 No. of Awards won in NSS:

	University level	<input type="text"/>	State level	<input type="text"/>
National level	International level	<input type="text"/>		<input type="text"/>

3.24 No. of Awards won in NCC:

	University level	<input type="text"/>	State level	<input type="text"/>
National level	International level	<input type="text"/>		<input type="text"/>

3.25 No. of Extension activities organized

	University forum	<input type="text"/>	College forum	<input type="text" value="02"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="15"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- On 4<sup>th</sup> August, 2017, Dr Hiranya Kumar Nath, Professor Dept. of Economics and International Business, Sam Houston State University, USA, delivered a lecture on “Economic development of Assam-myth and reality”. The programme was organised by the Dept. of Economics.
- ‘Antaranga’ an interactive programme comprising students and faculty members was organised by the Dept. of History on 19<sup>th</sup> August, 2017.
- A lecture programme on “Charieodeo through the lens of History” organised by the Department of History on 21<sup>st</sup> August, 2017. Dr ShikhamoniKonwar, Principal of KHS College delivered the lecture.
- Dept. of Economics organised a programme on “Free textbook distribution to major students of BA class on 31<sup>st</sup> August, 2017.
- Celebration of national Nutrition Week organised by National Institute of Public Co-operation and Child Development on 4<sup>th</sup> September, 2017 in collaboration with Dept. of Home Science.
- On 18<sup>th</sup> December, 2017, Dr Sanjay Kumar Singh, Professor of Gauhati University, Department of Library and Information Science, delivered a lecture on “e-resource”. The programme was jointly organised by Governance Leadership Management and Infrastructure Learning Resource Committee of IQAC.
- On 29<sup>th</sup> January, 2018, a discussion was held on “Budget Promotion, Plan and Publicity in Educational Institutions” where Sri Purnendu Sarma and his team of finance department, Govt. of Assam delivered their speeches.

- 24<sup>th</sup> Museum foundation day programme was organised by Department of History on 12<sup>th</sup> February, 2018. Dr Biman Hazurika, Associate Professor, Dhing College delivered a lecture on “Assam’s painting in Indian context”.
- A lecture delivered by Dr Ripun Doley, Assistant Professor, Department of History of this college on the occasion of International Mothers’ Tongue Day on 21<sup>st</sup> February, 2018. The programme was organised by Department of Assamese.
- On 19<sup>th</sup> March, 2018, Dept. of Economics organised a post budget discussion programme in the college.
- A District level photography competition was organised by the Dept. of Journalism and Mass Communication on 5<sup>th</sup> June, 2018

## **Criterion – IV**

### **4. Infrastructure and Learning Resources**

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	51883.63 Sq. meter			
Class rooms	27		College fund	
Laboratories	3		College fund	
Seminar Halls	1		Govt, of Assam	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

1. Library automation using SOUL 2.0 Software
2. Computerization of administration id going on

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1780 (1 <sup>st</sup> July 2015)	588520.00	510	188251.00	2290	776771.00
Reference Books	21 (1 <sup>st</sup> July 2015)	14077.00	77	114020.00	98	128097.00
e-Books			e. books under NLIST	5900.00		5900.00
Journals	24 (1 <sup>st</sup> July 2015)	59508.00	12	29850.00	36	89358.00
e-Journals			e. journals under NLIST			
Digital Database						
CD & Video						
Others (Bound Periodicals)	89		4	960.00	93	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	4	5			6	9	
Added								
Total	24	4	5			6	9	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

2 computers have internet facilities in library for the use of students.
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4.6 Amount spent on maintenance in lakhs :

i) ICT	3,53,011/-
ii) Campus Infrastructure and facilities	56,77,859/
iii) Equipments	6,306/-
iv) Others	36,27,000/
<b>Total :</b>	<b>96,64,176/-</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Lecture programme, seminars, education tour, workshop, group discussion etc. organised by all the departments on regular basis, Every year library orientation class is arranged for newcomers to develop reading habits among students.

5.2 Efforts made by the institution for tracking the progression

To asses the progression of the students, continuous internal assessment that is class tests and sessional examinations are taken.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
701	40		19 (BMC)

(b) No. of students outside the state

x

(c) No. of international students

x

Men

No	%

Women

No	%
760	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
352	48	54	299	Nil	753	349	46	69	296	Nil	760



Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	SET/SLETGATE	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	CAT	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	
IAS/IPS etc	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	State PSC	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	UPSC	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	Others	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>

5.6 Details of student counselling and career guidance

The college in collaboration with different agencies conduct career guidance programmes for students.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	2000/-
Financial support from government		
Financial support from other sources	<b>MLA fund</b>	
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Vision: The college has the noble vision to occupy a prestigious in the field of Higher Education of Women and transform itself in a centre of excellence. It always remains an earnest endeavour on the part of the college to:

- ✓ Empower the girl students economically, socially and politically
- ✓ Help them to become responsible and worthy citizen

Mission: The famous line from Keno Upanishad “BidyayaBindattmritam” which is engraved in the emblem of the college denotes the mission of the college which means education leads to enlightenment. The mission of the college is to impart to the students the knowledge of the self and the knowledge that can prepare them to lead a happy and meaningful life through.

#### 6.2 Does the Institution has a management Information System

- Institution does not have full-fledged management information system yet it processes the information through the college website.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- The institution follows the instruction given by the parent university towards curriculum development.

##### 6.3.2 Teaching and Learning

- Class room seminars, group discussion, panel discussions etc. are encouraged to developed academic and social skills.
- Use digital class room for effective learning.

##### 6.3.3 Examination and Evaluation

- Examination and evaluation are performed as per university norms. But Assignments, Internal tests etc. are adopted as an integral part of the evaluation process.

##### 6.3.4 Research and Development

- Faculty members and students are motivated to published their works in national and international conferences, seminars and journals.
- PG (Assamese) students are encouraged to carry out their projects in recent research field.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The institution purchases books and journals every year to enrich the library. In this year books were purchased amounted to Rs. 3,02,271/-. SOUL software is installed in the library for library automation

6.3.6 Human Resource Management

- The teachers are entertained to participate in Sponsored Training, Sponsored projects, RC, OP, National Seminar, International Seminar, Conferences etc.

6.3.7 Faculty and Staff recruitment

- Faculty and staff recruitment are done as per UGC norms and State Govt. policy.

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

The admission committee is entrusted with the responsibility of the whole process of admission as per instruction of the parent University and State Govt. rules. Admission list on merit basis is published in notice board.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days? **NA**

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni Association is very active and takes part in various activities of the college.

6.12 Activities and support from the Parent – Teacher Association

- The institution has active Guardian committee which encourages organising parents teacher meet on regular interval. It also extends its strong support in maintaining discipline in the institutions.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation, Garbage disposal, installation of Dustbin.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Dakshin Kamrup Girls' College, Mirza as introduced a good number of innovative programme which have created a positive impact on the smooth functioning on the institution during the session July, 2017 to June, 2018
  - a. Dr Hiranya Kumar Nath, Professor Dept. of Economics and International Business, Sam Houston State University, USA, Delivered a lecture on “Economic Development of Assam” on 4<sup>th</sup> August 2017 in our college which was organised by Department of Economics.
  - b. On 22<sup>nd</sup> August, 2017, students of this institution has experienced a very surprising entertainment programme by viewing a premier show of “Itihas Theatre” nearby place from 3.00 PM to 5.00 PM.
  - c. The forest man of India Padmashree Mr. Jadav Payeng was invited to the Freshers Social Day on 26<sup>th</sup> August, 2017 as distinguished guest. He planted saplings on this day in the college campus.
  - d. National Nutrition week organised by Dept. of Home Science in collaboration with National Institute of Public Co-operation and Child Development on 4<sup>th</sup> September, 2017.
  - e. On 2<sup>nd</sup> October, 2017 to 4<sup>th</sup> October, 2017, the annual conference of North-East India Historical association (NEIHA) has been organised by our college where a good number of research papers have been presented by national and international participants.
  - f. International Yoga Day was celebrated on 21<sup>st</sup> June, 2018, where Ms Jayasree Choudhury of Patanjali Yoga peeth, South Kamrup Branch participated as guest of Yoga Guru.
  - g. On 5<sup>th</sup> June, 2018, World Environment Day was observed in the college campus Dept. of Environmental Science along with NSS Unit of the college participated in a day long programme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Celebration of significant days and events like Fresher's Social, College Week, Mothers Day, World Philosophy Day, College Foundation Day, Independence Day, World Environment Day, Anti-Tobacco Day.
- To encourage the students in cultural, Literary Activities and in Sports and to publish the Annual College Magazine, Wall Magazine etc.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- On 21<sup>st</sup> June, 2018 International Yoga Day was observed in the college campus with a good number of students and faculties. Ms Jayashree Choudhury of Patanjali Yoga Peeth of South Kamrup Region was the trainer of the programme. A good number of ASANAS and PRANAYAMA and free hand exercise has been taught by the Yoga Guru.
- This Year also plantation programme was organised by the college authority. On 26<sup>th</sup> August,, 2017, the Padmashree Mr Jadav Payeng (Forest Man of India) planted number of trees as he was invited as a distinguished guest on Freshers Social Day. Another mass plantation Programme was done on 5<sup>th</sup> June, 2018 on the occasion of World Environment Day.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The institution has a Green Eco friendly campus with lots trees, bushes, flowers and orchids. Numbers of plantation programme has been organised so far for building a green environment. Our institution is a Tabaco Free institution. The campus is free from any kind of smoke and plastic.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Institution has periodically organised several national celebrations likel birth and death anniversaries of great Indian personalities every year.
- Each department of our college organises guest lecture programme periodically for the overall development of our college.
- NSS Unit Co-ordinated by Dr Mitali Kathkatia is a well organised active unit which conducted number of innovative programme in and outside the college campus with its volunteers.
- “The North-East Herald” a bi-monthly publication of this college in continuing till now.

### **8.Plans of institution for next year**

1. Institution has proposed to open the science stream with well-equipped laboratory from the next year.
2. Our college also proposed to install one Sanitary Napkin Vending Machine for the benefit of the girls students as an initiative of Swach Bharat Abhijan.
3. Dakshin Kamrup Girls' College also proposed to introduce some regular certificate coursed for the benefit of the students like cutting & knitting courses, beautification courses, food preservation, Interior decoration etc.

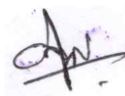
Name Dr Indrani Devi



Signature of the Coordinator, IQAC

Co-ordinator  
IQAC  
Dakshin Kamrup Girls' College  
Mirza, Assam  
781125

Name Dr Gajendra Adhikary



Signature of the Chairperson, IQAC

Principal  
Dakshin Kamrup Girls' College  
Mirza-781125

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
**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC 2017-18  
(DAKSHIN KAMRUP GIRLS' COLLEGE, MIRZA)**

**Academic Calendar for Undergraduate Courses  
August 2017 - July 2018**

Date(s)	Events / Activities
Tuesday, August 1, 2017	Resumption/Commencement of ODD Semester Classes
3rd Week of September, 2017	Sessional Examinations <b>Sessional examinations should be conducted during the class period without affecting the normal class routine</b>
1 - 31 October, 2017	Field Trip (subject specific), if any, is to be completed during this period <b>Normal classes will continue</b>
6 November - 20 November, 2017	Odd Semester Practical Examinations
21 November - 15 December, 2017	Odd Semester Theory Examinations <b>Examinations for Semester 3rd will be held in 1st Stage and Semester 1st &amp; 5th will be held in 2nd Stage</b>
Saturday, December 16, 2017	Commencement of EVEN semester classes
23 December, 2017 - 16 January, 2018	Winter Vacation <b>Teachers willing to do Zonal Activities are free to do so</b>
Saturday, January 27, 2018	Evaluation of Answer Scripts of ODD Semester Examinations be completed by this date
Last Week of January - 1st Week of February, 2018	College Week <b>College Week to be completed by 27 Jan, 2018</b>
3rd Week of March, 2018	Sessional Examinations <b>Sessional examinations should be conducted during the class period without affecting the normal class routine</b>
21 April, 2018 - 6 May, 2018	EVEN Semester Practical Examinations
7 May, 2018 - 31 May, 2018	Even Semester Theory Examinations <b>Examinations for Semester 2nd &amp; 6th will be held in 1st Stage and Semester 4th will be held in 2nd Stage</b>
June 2018	Admission process to the 1st Semester of TDC classes should be completed within two weeks of declaration of HS results <b>Classes should commence within 5 days of the completion of the admission process</b>
Friday, June 1, 2018	Commencement of 3rd and 5th Semester Classes
Thursday, June 14, 2018	Evaluation of Answer Scripts of 2nd & 6th Semester Examinations be completed by this date
Wednesday, June 20, 2018	Evaluation of Answer Scripts of 4th Semester Examinations be completed by this date
1 - 31 July, 2018	Summer Vacation

**Notes:**

- (a) Notifications about Fill-up of Examination Forms, commencement of semester examinations, and declaration of results will be issued from the Office of the Controller of Examination, GU.
- (b) Election of Student Union Bodies will be as per UGC notifications (vide Lyngdoh Committee Recommendations).

  
Academic Registrar  
Gauhati University

**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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